Recognition of Prior Learning (RPL) Required Evidence- TAESS00014 Enterprise Trainer – Presenting Skill Set

This document suggests evidence suitable to submit in support of an RPL application for the TAESS00014 Presenting Skill Set. It provides the necessary skills and knowledge for people training under supervision in the VET sector, who work mainly in classroom situations.

When submitting your evidence, ensure it is from the **present or very recent past.** This generally means it needs to be from within the past 2-3 years.
Please email the evidence to rpl@plenty.edu.au in separate emails with the unit title inserted as the subject heading.

If you require further clarification of the requested evidence, please email rpl@plenty.edu.au.

Please provide:

Unit	Evidence of:	Required Evidence:
EV01 – TAEDEL301	carrying out a minimum of three training sessions, involving demonstrating and instructing particular work skills for at least two different individuals or small groups, with each session addressing: • different learning objectives • a range of delivery techniques and effective communication skills appropriate to the audience.	For a minimum of three training sessions: Evidence could include session plans, video of the presentations, attendance records
EV02 – BSBCMM401	prepare and deliver presentations related to occupation or area of interest which demonstrate the use of: • effective presentation strategies and communication principles • aids and materials to support the presentation	For a minimum of two presentations: Evidence could include presentation/session plans, attendance records, video presentations of session, copies of resource materials and aids
	select and implement methods to review the effectiveness of own presentation and document any changes which would improve future presentations.	Evidence could include feedback from students and peers, continuous improvement register and/or records, self-reviews, reports/emails to Managers,
EV03 – RESUME		Current resume / CV This is to include position descriptions for the roles held over the last 2-3 years.
PERFORMANCE APPRAISAL (if requested)		Most recent performance appraisal

* Each unit is hyperlinked to www.training.gov.au. This will show the exact requirements for that unit of competency. Your ability to provide relevant and well-structured evidence that covers all the elements, performance criteria, knowledge evidence and performance evidence is essential.