

## Recognition of Prior Learning (RPL) for TAESS00014 Enterprise Trainer-Presenting Skill Set

Complete this kit & email back to RPL@plenty.edu.au

**This RPL kit is used as the first step in assessing candidates against the requirements of the  
TAESS00014 Enterprise Trainer-Presenting Skill Set.**

### What's RPL?

RPL stands for 'Recognition of Prior Learning' and is an assessment only process that lets people with substantial existing skills and knowledge demonstrate their competence without having to first be trained. There are many advantages in undertaking the RPL process with Plenty RPL:

- **Competitive edge!** Gain a powerful, competitive edge over other managers with this very popular qualification.
- **Speed!** We support busy professionals by structuring most of the RPL assessment around a face-to-face meeting, videoconference or telephone call.
- **Quality!** Utilise well-designed and high-quality RPL processes with Plenty Training, which enjoys an average satisfaction rating of 4.6 out of 5 from around 3,000 students per year.\*

### How much?

There is no charge to complete this application, submit it to us and have an assessor recommend whether or not you are a suitable candidate for RPL. Upon enrolment the applicable RPL fee will apply.

“ We offer a 100% refund\*\* if we don't get you 'over the line' –  
provided you answer all of our questions truthfully! ”

### The Skill Set

This skill set provides the necessary skills and knowledge for people training under supervision in the VET sector, who work mainly in classroom situations.

It is primarily targeted to individuals who train others within a workplace. The training may be accredited or non-accredited. The role may involve some coaching at individual or small group level.

These units also provide credit towards TAE40116 Certificate IV in Training and Assessment.

### What now?

<b>1 Select your units</b>	You only need ten minutes to rate your experience and background against the units of competence on the following pages.
<b>2 Email us this kit</b>	Send us this completed kit. We will review your experience and background and let you know whether we think you are suitable for RPL.
<b>3 Enrol</b>	If we believe that you are suitable for RPL we will invite you to enrol. You can enrol via telephone.
<b>4 RPL meeting</b>	We will send you a list of the topics ahead of a 1 hour RPL interview via meeting or telephone at a mutually-convenient time.
<b>5 Follow-up evidence</b>	We will then send you a list of any follow-up evidence items we discussed during the meeting (such as documents you've produced). All evidence must be current. This generally means it needs to be from within the past couple of years.

\*2015 calendar year data results.

\*\*Terms and conditions apply. See our website for details.

Call us on 1800 786 651 if you need any help



## Candidate Information

Name

Telephone

Email

What is your preferred time and date for a RPL interview?

List any training qualifications you already hold

Attach your CV or summarise your instructional teaching experience

Do you have access to a former employer or supervisor who can attest to your experience?    Yes    No

What professional development have you undertaken within the past year or so to ensure that you maintain the currency of your instructional competencies?

Worked in training

Subscribed to industry newsletters

Attended training courses or seminars

Research I have performed (reading relevant books, researching current information, etc.)

Other » specify:

Any other comments?

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I certify that my answers are true and accurate to the best of my knowledge and I apply for preliminary RPL assessment at this time.

RPL candidate signature

Date

## Self-assessment

You must have experience performing each of the following tasks. For each of these tasks, rate the extent to which you have the required experience and knowledge – i.e., select either 'a lot', 'some', or 'none'.

Task	Required experience and knowledge	None	Some	A lot
I have made a presentation BSBCMM401	I have prepared, delivered and evaluated the effectiveness of at least one presentation I know the principles of effective communication. I understand data collection methods to support review of my presentations I understand anti-discrimination legislation I know a range of presentation aids and support materials			
I have provided work skill instruction TAEDEL301	I have conducted at least three training sessions for different groups which involved demonstrated and instructed particular work skills and which addressed different learning objectives I have identified hazards, conducted prestart-up checks if required, and observed and interpreted learner behaviour that may put people at risk			

**Congratulations, you have now completed the first stage of the RPL process! Now just email this document to us at [RPL@plenty.edu.au](mailto:RPL@plenty.edu.au) and we'll get back to you within 24 hours!**